

**Department of Livestock
Centralized Services Division
2017 Biennium Goals and Objectives**

Guiding Principles:

- Service, Efficiency, Effectiveness, Sustainability

Theme:

- Service to the Department of Livestock and the Livestock Industry.

The Centralized Services Division Goal:

- The goal of the Centralized Services Division is to provide efficient and accurate budgeting, accounting, payroll, personnel, risk management, public information, purchasing, data processing, general services, milk pricing and auditing, livestock loss reduction and mitigation and administrative functions for the department and the livestock industry.

Division Objectives:

- Provide timely budget and accounting information to the Board of Livestock, Executive Officer and program managers. Prepare all budgets for OBPP and the Legislature.
- Accurately respond to legislative audit questions and findings.
- Update legacy information technology systems and sustain existing systems.
- Recruit, retain and compensate a qualified workforce.
- Keep the livestock industry and public informed of industry programs and issues through timely and accurate public information and education.
- Assist divisions in procuring and managing cooperative agreements.
- Represent the department and fiscal programs to the executive and legislative offices.
- Provide the department with workable and efficient information technology systems.
- Effectively staff the Board of Milk Control and the Livestock Loss Board (LLB).

Measurements:

- The Executive Officer and Board will evaluate the quality of budget information based upon observation at board and legislative meetings.
- Audit findings will be immediately addressed with the goal of not repeating.
- Turnover problems are mitigated and held to a minimum.
- Federal funding is achieved and procedures are met to ensure continued funding.
- Public information is timely and accurate and approved by the executive officer.
- Quarterly and final financial reports are complete and timely.
- Fiscal information is concise and understandable.
- Resolve information technology software problems in a timely manner and successfully migrate from old software systems to oracle.
- Boards are represented with quality data, professionalism, neutrality and sensitivity to issues.